

Carron Community Hall Council (CCHC)

Management Committee Meeting Minutes

Date: Tuesday 4 August 2026

Time: 19:00

Venue: Carron Community Hall

1. Welcome and Apologies

The meeting was opened at 19:00.

Present: Bill, Sheena, Chris, Paula, George, Linda, Lorraine and Aart.

No apologies were received.

The meeting was confirmed as quorate.

2. Minutes of the Previous Meeting (10 June 2026)

The minutes of the meeting held on 10 June 2026 were reviewed and approved without amendment.

3. Hall Operations

Hall Bookings and Usage

The committee noted that hall usage continues at a modest level. Recent bookings included two political surgery events, while the regular craft group continues to use the hall.

Cleaning Arrangements

It was confirmed that the services of the new cleaner have commenced in accordance with the agreed schedule.

Chair Recruitment and Community Engagement

The committee noted that no responses have been received following the social media posts seeking expressions of interest in the vacant Chair position.

4. Finance Report

Chris presented the Treasurer's report.

The current bank balance stands at **£84,607.40**. Taking into account outstanding debits of **£594.42** and outstanding credits of **£143.00**, the adjusted balance is **£84,155.98**.

Expenditure since the previous meeting consisted primarily of recurring operating costs, bank charges relating to the cash deposit from the sale of slates, three years of defibrillator maintenance, and several small miscellaneous purchases.

The committee noted the current financial position.

5. Capital Projects

Entrance Door Replacement

It was noted that replacement of the entrance doors remains on schedule for completion during mid-August.

Heating System Replacement

The committee received an update on the revised heating system proposal.

The quotation had been updated following feedback from the previous management meeting and now includes:

- increased heating capacity;
- PV panel optimisers to improve performance where panels are affected by shading;
- an alternative inverter capable of supporting the optimisers while providing more intelligent scheduling of battery charging and discharging; and
- a 27 kWh battery array.

The revised quotation totals **£29,783**.

The committee expressed its appreciation for the considerable work undertaken in refining the specification and obtaining a suitable quotation. Members commented on the perseverance shown in bringing the project to this stage.

Following discussion, the committee unanimously approved proceeding with the revised proposal. Members agreed that the investment represents good value for money and is expected to substantially reduce the hall's ongoing energy costs while improving comfort for hall users.

Kitchen Refurbishment

The committee reviewed the proposed kitchen replacement project.

There was strong agreement that replacement of the existing kitchen is necessary. Members were very positive about the proposed design, which also inspired discussion of a number of ideas that could make the kitchen even more practical and better suited to the hall's future needs.

It was agreed that Linda will investigate the feasibility of removing the dividing wall between the kitchen and the lobby, with the aim of creating additional storage and worktop space.

Subject to the outcome of that assessment, Chris will liaise with the kitchen supplier to obtain an updated design and quotation for consideration by the committee.

6. Outstanding Projects and Actions

Imperial Cottages Road

Paula reported that four quotations had been obtained and that responses had been received from five of the nineteen neighbouring households.

In light of the limited level of support and the overall feasibility of the proposal, Paula advised that she would cease pursuing the project. The committee accepted this recommendation.

The committee expressed its appreciation for the significant effort invested in exploring the project. Members commented on the perseverance shown in attempting to bring the proposal forward and the excellent work undertaken in obtaining a suitable quotation.

7. Any Other Competent Business (AOCB)

Kitchen Refurbishment Meeting

Bill proposed that, once the revised kitchen design and quotation are available, a short management committee meeting should be convened specifically to consider the kitchen refurbishment project. The committee agreed with this approach.

Toilet Improvements

Sheena asked whether any improvements to the toilet facilities were planned.

The committee agreed that, in the short term, cosmetic improvements are the most realistic option. It was also noted that the proposed heating system installation is expected to make the toilet facilities considerably more comfortable during colder months. Members recognised that any more fundamental refurbishment of the toilets would likely require significant external funding.

Future Wind Farm Funding

Bill asked whether additional funding from local wind farm schemes may become available.

Chris advised that funding applications could be submitted as and when projects require financial support, noting that opportunities may arise in the future.

Tree Shading of Solar Panels

Bill queried whether trees causing shading to the proposed solar panels could be pruned. The committee considered this unlikely to be achievable.

8. Date of Next Meeting

Rather than setting a routine meeting date, the committee agreed that a short, focused meeting will be arranged once the feasibility of the proposed kitchen alterations has been established and, if appropriate, an updated kitchen design and quotation have been obtained.

The purpose of that meeting will be to consider and, if appropriate, approve the kitchen refurbishment proposals.

Meeting Close

There being no further business, the meeting was closed.